

## **Requesting Information Sessions**

To request an information session, contact the scheduling coordinator at 336/334-7755 or [kingm@ncat.edu](mailto:kingm@ncat.edu), or indicate your interest during completion of the on-line reservation form.

All information sessions MUST originate via the OCS. There is no charge for the use of A/V equipment or the facility, depending on availability.

If you want to serve food, contact our [on-campus catering services](#) at 336/334-7409 (M-F, 8 a.m.-5 p.m.). They have tailored menus for recruiters.

The information session will be advertised on-line. If you wish to send flyers/posters, we will distribute them accordingly. In addition, you can place an ad in the OCS Competitive Edge [Newsletter](#) or [The Register](#) (student newspaper).